

Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 26 APRIL 2023 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF REPLACEMENT PARTS FOR THE REPAIR OF THE AIR-CONDITIONING UNIT OF PAO-PASIG DISTRICT OFFICE AS SPECIFIED UNDER PURCHASE REQUEST NO. 353-04-2023, HELD AT THE PAO CENTRAL OFFICE AND VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE DELEGATION OF THE CONDUCT OF SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION FOR THE PROCUREMENT OF THE REPLACEMENT PARTS FOR THE REPAIR OF THE 3-TONNER AIR-CONDITIONING UNIT AS SPECIFIED UNDER PURCHASE REQUEST NO. 353-04-2023, FOR PAO-PASIG CITY DISTRICT OFFICE, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in urgent need of the supply for the subject items as described in detail in above stated purchase request to ensure unhampered performance of its duties and to prevent delays in its daily transactions;

WHEREAS, the aforementioned end-user unit forwarded a letter request for small value procurement to the PBAC for the subject item;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Thirty Four Thousand Six Hundred Pesos (Php 34,600.00)¹;

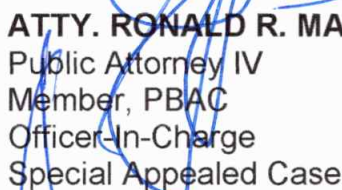
WHEREAS, since the pursuit of a competitive bidding will result in the award of the contract only after the lapse of one hundred twenty (120) days from the start of the procurement process, said period may not be responsive to the immediate need of the Office

WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member Atty. Ronald Macorol moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member Dir. Marilyn Boongaling;

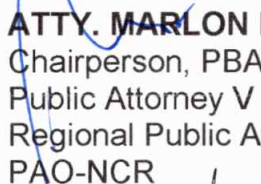
¹ Approved Budget for the Contract from the Financial Planning and Management Service


NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY, THE DELEGATION OF THE CONDUCT OF SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION FOR THE PROCUREMENT OF REPLACEMENT PARTS FOR THE REPAIR OF THE 3-TONNER AIR-CONDITIONING UNIT, AS SPECIFIED UNDER PURCHASE REQUEST NO. 353-04-2023, FOR PAO-PASIG CITY DISTRICT OFFICE IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**


APPROVED this 25th day of April 2023 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, and thru Zoom Video Call Meeting.



ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit


ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

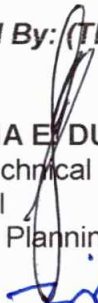

ATTY. MARLON BUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-NCR


ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service



DIR. MARILYN S. BOONGALING
Director II
PAO-Administrative Service


ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

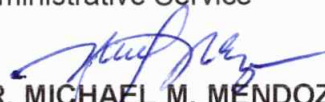
Acceded By: (The TWG)


MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

Approved:
For and by the authority
Of the Chief Public Attorney

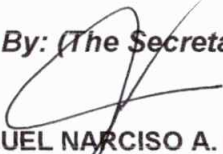

MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service


SILVESTRE A. MOSINA
Deputy Chief Public Attorney


MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III

Cash Section
Administrative Service

Prepared By: (The Secretariat)

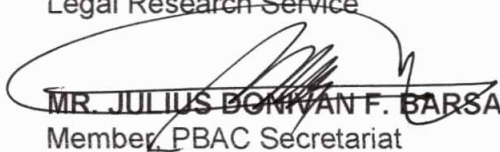


ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff

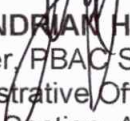


ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service

MS. FILIPINA Y. ESPIRITU
Member, PBAC Secretariat
Librarian III
Legal Research Service



MR. JULIUS BONIFACIO F. BARSANA
Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service



MR. ANDRIAN H. MARASIGAN
Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service



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Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

BAC's copy

Trans. No. 2023-04-058

April 19, 2023

ATTY. MARLON E. BUAN

Chairperson = PAO-Bids and Awards Committee
Regional Public Attorney
PAO-NCR

Sir:

Attached herewith are the approved Purchase Request needed by PAO-
CALABARZON (Pasig City District Office):

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	353-04-2023	3-Tonner AC Motor Compressor and other A/C parts	1	lot		34,600.00

TOTAL: 34,600.00

Prepared by:

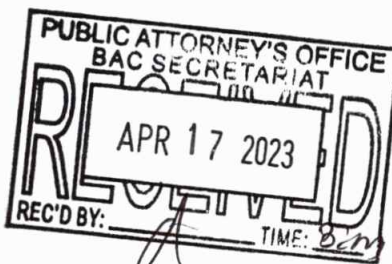
DENVER CHRISTIAN P. LACANILAO
Administrative Aide IV

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:


ATTY. DEMITEER U. HUERTA
Public Attorney IV/OIC
Administrative Service



PURCHASE REQUEST

Entity Name: **PUBLIC ATTORNEY'S OFFICE**Fund Cluster: **01**

Office/Section : <u>Regional Office IV-A</u>		PR No.: <u>353-04-2023</u>		Date: <u>03/31/2023</u>	
		Responsibility Center Code : <u>RO IV-A</u>			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc.	3Toner AC Motor Compressor	1		
	pc.	Mapp Gass	1		
	pcs.	Silver Rod	10		
	pcs.	141B Cleaner	3		
	klg.	Freon R22	10		
	pc.	Run Capacitor (60 UF)	1		
	pc.	Fun Capacitor (7 UF)	1		
PUBLIC ATTORNEY'S OFFICE SUPPLY SECTION RECEIVED APR 14 2023 REC'D BY: <u>[Signature]</u> TIME: <u>2:53</u>			PUBLIC ATTORNEY'S OFFICE EXECUTIVE SERVICE RECEIVED APR 17 2023 REC'D BY: <u>[Signature]</u> TIME: <u>3:44</u>		
PUBLIC ATTORNEY'S OFFICE FPMS RECEIVED APR 17 2023 REC'D BY: <u>[Signature]</u> TIME: <u>2:11</u>					
TOTAL				34,600.00	34,600.00
Purpose: <u>To be used for immediate repair of Aircon (AC-028-R4A-Pasig) of PAO-Pasig City D.O</u>					
Requested by: <u>Maria Zaida M. Quilantang-Alfiler</u> Signature : <u>[Signature]</u> Printed Name : MARIA ZAIDA M. QUILANTANG-ALFILER Designation : OIC-Public Attorney III			Approved by: <u>[Signature]</u> <u>SILVESTRE A. MOSING</u> Deputy Chief Public Attorney		

APPROVED	
DATE	APR 18 2023
TIME	2:13
RECEIVED BY	



Republika ng Pilipinas
Kagawaran ng Katarungan
Tanggapan ng Manananggol Pambayan
(PUBLIC ATTORNEY'S OFFICE)
REGION IV-A (CALABARZON)
PASIG CITY DISTRICT OFFICE

3rd Floor, BAHAY ARUGA-Pasig Wellness Center, Eusebio Building
City Hall Compound, Caruncho Ave., San Nicolas, Pasig City
Telephone Nos. (02) 8477-2839 & (02) 8655-3911

April 3, 2023

MARLON E. BUAN

Chairperson, PBAC &
Regional Public Attorney
PAO-NCR

**RE: Request for Small Value Procurement of
AC MOTOR COMPRESSOR & A/C MATERIALS for PAO-PASIG CITY DISTRICT OFFICE**

ATTY. BUAN:

In compliance with the Implementing Rules and Regulations of Republic Act No. 9184, the Public Attorney's Office through the undersigned respectfully requests for the small value procurement of the following item detailed as follows:

Item No.	DESCRIPTION	QTY.	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	3TONER AC MOTOR COMPRESSOR & A/C MATERIALS	1 pc.	34,600.00		34,600.00
TOTAL			34,600.00		34,600.00

For your consideration.

Respectfully yours,

Maria Zaida M. Quilantang-Alfiler
MARIA ZAIDA M. QUILANTANG-ALFILER
OIC-Public Attorney III

PUBLIC ATTORNEY'S OFFICE
SUPPLY SECTION

